



WHITECAP DAKOTA FIRST NATION EMPLOYMENT OPPORTUNITY

SCHOOL SOCIAL WORKER – FULLTIME, 1 YEAR TERM

We are a modern and progressive First Nation near Saskatoon and if you are a passionate and dedicated professional, we want to hear from you. Apply to join our team today!

POSITION SUMMARY

The role is a One (1) year, Fulltime, Term position. Working as part of the Wellbeing Team and reporting to the Director of Wellbeing, the School Social Worker is an integral part of the Wellbeing team. The School Social Worker provides social and emotional support to children and families to ensure a healthy and positive school experience. Through in-class support, short term counselling, and referrals to outside community agencies. School Social Workers develop behavioral strategies and interventions that maximize opportunities and success in school.

RESPONSIBILITIES

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties. In accordance with standards of the Whitecap Dakota First Nation and reporting to the Director of Wellbeing, and the Principal of the Charles Red Hawk Elementary School, the Employee will:

- ✓ Complete contact recordings on each youth they are assigned to and ensure all contact notes are entered into the electronic case management system
- ✓ Complete case load statistical reports monthly and submit to the Director of Wellbeing.
- ✓ Provide one on one support services as identified in the case plan for each child they are assigned to.

- ✓ Establish a relationship of trust and support by being caring and honest, showing primary concern to the child and their family
- ✓ Help children and their families/caregivers become involved in activities designed to reduce isolation and to establish support systems
- ✓ Engage in positive and healthy activities with the child while coaching them how to select positive healthy activities
- ✓ Provide opportunities for children to become involved in cultural and traditional practices/ceremonies
- ✓ Create positive professional relationships
- ✓ Immediately report any issues that children raise/disclose that must be addressed the Community Case Manager
- ✓ Attend Community School Coordinator meetings with SPSP
- ✓ Other related tasks and duties as assigned

CORE COMPETENCY REQUIREMENTS

- ✓ *Communication* – Has excellent speaking and writing skills; understands how to put people at ease and to create a safe and positive atmosphere.
- ✓ *Client Focus* – Identifying and responding to current and future client needs: building positive relationships and adapting to client needs.
- ✓ *Community Development* – Encouraging learning and development and support improvement in the community.
- ✓ *Interpersonal Relations* – Builds strong and friendly relationships with others; Helps and encourages others to share experiences and knowledge
- ✓ *Analytical Thinking* – Takes information from different people and places and brings it together in ways that help with understanding
- ✓ *Results Achievement* – Ensures things are done correctly and on time
- ✓ *Problem Solving / Decision-Making* – Works well with other people and knows when to ask for help and when to include others in





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making decisions

- ✓ *Community Knowledge* – Understands First Nations communities, cultures, traditions, and practices in Saskatchewan; Knows about child welfare and social services
- ✓ *Adaptability* – Makes changes to deal better with new or unexpected issues
- ✓ *Conflict Management* – Prepared for any problems that might come up; Quickly deals with disagreements or conflicts

Education and Experience Requirements

- ✓ Four (4) year Bachelor, Or Master's Degree, of Social Work required
- ✓ Three (3) years experience in human services field
- ✓ Successful completion of training in various human services field with a focus on First Nation communities
- ✓ Registered, and in good standing, with the Saskatchewan Association of Social Workers

Knowledge, Skills and/or Abilities

- ✓ Understanding of First Nations Child and Family Service Agencies standards, practice, policies, and procedures in First Nations setting
- ✓ Knowledge of Saskatchewan Child Welfare Act, along with awareness of Child Welfare policies and procedures and the Customary Standards of Care
- ✓ Knowledge of Indian Child and Family Services (ICFS), Ministry of Social Services, and Indigenous Services Canada (ISC)
- ✓ Demonstrated Knowledge of First Nations History from Colonization to Present Day, this includes (but is not limited to) the emotional, physiological, physical, and spiritual effects of such history on First Nations people.
- ✓ Basic knowledge of counselling skills e.g., life skills, lifestyles
- ✓ Proficiency in Microsoft Office Suite and its applications

The successful candidate will be subject to an acceptable Criminal Record Check as a condition of employment.

Must have a valid Saskatchewan driver's license and a reliable vehicle.

EMPLOYMENT TYPE: Fulltime, One (1) Year Term

SALARY AND BENEFITS

- ✓ Competitive salary based on qualifications and experience.
- ✓ Eligibility for a subsidy off regular rates at the Whitecap Early Learning Centre in Whitecap.

APPLICATION PROCESS

- ✓ Submit cover letter and resume by email to:
mstdenys@whitecapdakota.com

**APPLY BY: August 19,
2022**

We wish to thank all applicants for their interest. Only candidates selected for interviews will be contacted.

